

Angelina Garipova

Moscow, Russia | Date of Birth: 23/10/1990

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Professional Experience

MATCH Hospitality AG Moscow, Russia

Customer Service Administrator in Marketing Department

Apr 2018 - now

Official Hospitality Programme at the 2018 FIFA World Cup Russia™

- Assistance in management of all customer communication and customer experience at MATCH Hospitality events;
- Response to Customer Service queries in three languages – English, Spanish and Russian.

Xchange Scotland Glasgow, UK

Development Coordinator

Dec 2016 – Dec 2017

- Development and delivery of trainings, workshops and presentations;
- Volunteer recruitment and management;
- Support of foreign and local project participants in the country and abroad;
- Coordination of the *Make Sectarianism a History Lesson* project together with the Rangers Football Club Study Centre (work against discrimination).

World4U Moscow, Russia

Project officer

Oct 2015 – Nov 2016

- Volunteer recruitment and management;
- Implementation of various ecological, cultural, agricultural volunteering projects in Russia;
- Support of foreign and local project participants in the country and abroad;
- Organization of events for volunteers and new comers;
- Coordination of European projects.

NewsUp Moscow, Russia

Writer, translator

Aug 2014 – Dec 2014

Selection of materials and writing reviews of foreign press articles (The Washington Post, The Times, The New York Times, etc.)

St. Petersburg International Economic Forum St. Petersburg, Russia

May 2014

Participation in the protocol and organizational support of the event (working with VIP guests).

Gamos SpA Valdivia, Chile

Executive assistant

Sep 2013 – Mar 2014

- Conduction of a full market research;
- Preparation and implementation of a marketing strategy;
- Communication with partners and clients;
- Analysis of production effectiveness (as a result – decision to outsource part of the production).

Consultora e Ingeniería Los Rios Valdivia, Chile

Project instructor

May 2013 – Sep 2013

Implementation of the Ministry of Social Development's project *Yo emprendo*:

The aim of the program is to reduce poverty by promoting entrepreneurship through non-refundable grants and learning sessions for the most vulnerable sectors of Chilean society.

- Plan, elaborate and successfully conduct learning sessions for micro-entrepreneurs.

The Technical Center of Internet, CJSC; Coordination Center for TLD

RU (CC for TLD RU) Freelance

Jul 2013 – Mar 2018

- Translation of news feed of companies' sites and documents (Russian-English).

GfK Rus Moscow, Russia

Dec 2012 – Feb 2013

Market Research Institute

Mar 2013 – Oct 2013

Researcher (Russian and international clients)

(freelance)

- Sole conduction of quantitative research projects always meeting the deadline (identification of client's needs, questionnaire design, monitoring of the fieldwork, analysis of the results, presentation to the client).

Assistant (Russian and international clients) June 2012 – Dec 2012

-Sole conduction of medium- and small-scale quantitative research projects (all stages).

-Analysis and interpretation of research results.

Internships during the study

Transparency International – R Moscow, Russia

Apr 2011 – May 2011

Full conduction of a research project *Evaluation of accessibility and openness of Moscow police stations*

Vedomosti Business Daily Moscow, Russia

Jun 2010 – Jul 2010

Preparation of articles for further publication

Social Responsibility

Gender Equality Working Group International work online

Dec 2016 - now

Working group of the Alliance of European Voluntary Service organisations

World4U Moscow, Russia

2010 - 2014

-Participation in volunteering projects;

-Assistance in the organization and facilitation of educational activities.

AIIESEC and National Institute for Youth Valdivia, Chile

Dec 2011 - Mar 2012

International Social Exchange Project Instructor

Participants of the program: troubled children, teenagers and young adults (4-26 years old).

-Promotion of human development, multiculturalism and improvement of human conditions;

-Teaching English.

Education

The Moscow School of Social and Economic Sciences

2015-2017

(Validated by the University of Manchester)

MA with Distinction in Political Science and International Relations

National Research University “Higher School of Economics”

2007-2011

BA in Applied Political Science

University of Helsinki; National Research University “Higher School of Economics”

Aug 2011

International Summer School *Politics of Nature: Limits of the Modernity*

University of Erfurt; National Research University “Higher School of Economics”

Mar 2010

International Winter School *Politics of Technology. World 2.0*

International Training Courses

Long Term Training Course of the Alliance of European Voluntary Service Organisations

2017

Athens (Greece), Spoleto (Italy), Moraira (Spain)

The course aimed at developing facilitators' competences in designing, implementing and evaluating non-formal learning activities with the focus on gender equality and social inclusion.

TACT 3.0: Teenagers: Active Citizens of Tomorrow Halle, Germany

Jul 2017

As a junior trainer

Actionbound and city exploring tools and methods Leipzig, Germany

Sep 2015

Forum Theatre Struga, Macedonia

Jul 2015

Gender: Rethink, Retweet Sinzig, Germany

Oct 2014

Skills and Competences

Excellent written and verbal communication skills

Strong organisational skills

Project coordination

Volunteer management and motivation

Data analysis and research

Microsoft Office

Languages

Russian - Native Speaker

English – Fluent C2

Spanish – Fluent C1

Interests

Active citizenship

Social Inclusion

Intercultural Cooperation

Non-formal Education

Sustainable Development